



**VENUE
HIRE**



Legion House, Level 1, 161 Castlereagh St, Sydney

 **THE
ETHICS
CENTRE**

THE SPACE:

VENUE:	The Lab, The Ethics Centre	
LOCATION:	Legion House, Level 1, 161 Castlereagh Street, Sydney, NSW, 2000	
TOTAL LAB SPACE:	Approx 59 sqm	
MAIN SPACE:	30.5 sqm (8.2m x 3.7m)	
RAISED PLATFORM:	16.2 sqm (3.7m x 4.4m) accessed by both steps and a ramp	
CAPACITY:	Theatre style	80
	Cocktail	120
	Boardroom table	12

RATES:

HALF DAY: (4 HOURS)	\$600
NOT FOR PROFITS	\$400
FULL DAY (8 HOURS)	\$1,000
NOT FOR PROFITS	\$800

THE FOLLOWING ADDITIONAL COSTS MAY ALSO BE INCURRED:

CLEANING FEE	\$260+
SECURITY	\$200+



For further information on accessibility, or to discuss your needs, please contact us at engagement@ethics.org.au

The Ethics Centre's event space for hire (The Lab) boasts soaring ceilings, an abundance of natural light, and industrial design features. It has a spacious entry foyer for event pre-registration, and a generous extended marble bar area for food and drinks. The space is suitable for a range of functions including talks and presentations, corporate events, workshops, product launches, meetings, filming, Christmas parties and cocktail parties.

The Lab is located on level 1 of Legion House in the heart of Sydney's CBD. The building was originally constructed in 1902 by the YWCA and operated as a women's hostel and was an outreach service for 60 years. The building is Heritage listed and protected due to its social significance. Refurbished in 2013, Legion House was certified by The Green Building Council of Australia with a 6-Star Green Star - Office v3 Design rating.

ABOUT THE ETHICS CENTRE

The Ethics Centre is an independent not-for-profit that, for over 30 years, has been advocating for a more ethical society. Across all our work, the same goals drive what we do: to bring people together, create space for open and honest conversations, and build the skills and capacity of people to live and act according to their values.

INCLUDED IN VENUE HIRE:

FACILITIES:

- Lift and stair access – the venue is completely wheelchair accessible
- Air-conditioning
- Bathrooms
- Secure access to The Lab venue only
- Utilities (power and water)
- Wi-fi access
- General cleaning

FURNITURE AND EQUIPMENT:

- A 5m fixed marble top bar
- Bar & catering refrigeration
- Microwave
- 1 x 12 seater dining/conference table
- A selection of quality furniture including a leather lounge, armchairs and coffee table
- Up to 80 audience chairs (set up fees apply or you can provide own set up and pack down)

AV EQUIPMENT

- PA system with speakers
- Microphones – 3 x headset mics and 1 handheld (Please note there is not a stand for the handheld mic)
- Large television for presentations with audio and visual elements

NOT INCLUDED IN VENUE HIRE:

- Please note that the venue is not staffed and our AV system is basic. If you require technical support we can introduce you to AV suppliers familiar with the space who will provide a quote to you directly.
- Catering – there are no onsite cooking facilities on-site. We can introduce you to preferred caterers. For hot food service they will need to supply their own equipment.
- Crockery, cutlery and glassware
- Evening and weekend hire access may incur additional security charges
- Set-up and pack-down services

